

Premises hirings tariff

1 October 2023 - 30 September 2024



Art Workers' Guild Trustees

Discounted rates are available to organisations who further the stated charitable aims of the Guild which are 'to advance education in all the visual arts and crafts and to foster and maintain high standards of design and craftsmanship in any way that may be beneficial to the community'.

	Lecture Hall & Ground Floor	Master's Room or Gradidge Room
Educational event/lecture/meeting		
ROOM HIRE (2 hours minimum)		
Regular rate	£530.00	£130.00
Discounted rate	£470.00	£120.00
Each additional hour	£130.00	£45.00
Private function/book launch/private view/party		
ROOM HIRE (4 hours minimum)		
Regular rate	£1,200.00	£510.00
Discounted rate	£1,050.00	£450.00
Each additional hour	£300.00	£50.00
EQUIPMENT HIRE		
	Full day	Half-day
Regular rate digital projector	£130.00	£80.00
Discounted rate digital projector	£110.00	£70.00
Hybrid AV (including technician)	£400.00	£275.00
Included in hire charge:	screen, laptop, pointer, clicker, flip chart, microphones (lectern + 2 roving in Hall only)	
CATERING		
Lunch package (Sandwiches, crisps, fruit, cake)	£12.50 p/person	
Nibbles (crisps, nuts)	£1.50 p/bowl	
Tea and coffee (including biscuits)	£2.50 p/cup	
Juice	£4.00 p/bottle	
Bottled water	£4.00 p/bottle	
Wine	£14.50 p/bottle	
Beer	£3.00 p/bottle	
Included in hire charge:	tables, table cloths, chairs, glasses, china, cutlery, hot water for refreshments, tap water, ice buckets	

Please note that all rates are subject to VAT. Registered charities are VAT exempt.

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Company Reg No. 127931, Registered Charity No. 313228, VAT No. 800411593